



**Kendall County Health Department
Environmental Health Unit**
811 West John Street, Yorkville, IL 60560
(630) 553-9100 x 8026
environmental_health@co.kendall.il.us

Letter of Agreement for Commissary Use

Mr./Ms. _____ **of** _____
Print Name Mobile/Food Vendor Business Name

has my permission to use the premises of _____
Commissary Business Name

for the purpose of establishing a commissary for their mobile/food business. This permission includes the use of the premises for the following:

- food preparation (produce washing/prep, cooling, assembly)
- food and supply storage,
- providing clean (potable) water and disposal of wastewater, and
- cleaning and maintenance of the mobile unit.

Signed: _____ **Date:** ____/____/____

Please Print:

Commissary Owner: _____

Name of Facility: _____

Address*: _____ **City:** _____

Phone #: (____) _____ **E-Mail:** _____

FOR COMMISSARIES LOCATED OUTSIDE OF KENDALL COUNTY

A copy of a commissary inspection report (within the last 6 months) from the local health authority must be attached to this letter of agreement in order to obtain permit approval. Kendall County reserves the right to confirm commissary use and approval with the local health authority and/or commissary owner. Commissary locations may be denied if they are not in substantial compliance with the State of Illinois food code.

Office Use Only

Inspection Report Provided? ___ Yes ___ N/A **Kendall Co Permit #** _____

Sanitarian Approval? ___ Yes ___ No, explain: _____ **Date:** _____